



Lee County Claims Committee Minutes

Lee County, Illinois

Jan 18, 2023 at 9:00 AM CST

Old Lee County Courthouse, Third Floor Chairman's Conference Room

112 E 2nd St, Dixon, IL 61021

- I. Call to Order
Meeting was called to order at 9:05 a.m., by Chair Mike Zeman.
- II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Mike Zeman, Nancy Naylor, and Angie Shippert were all present in person. Chris Robertson was not in attendance.
- III. Meeting Attendees and Visitors
Becky Brenner (Board Secretary) attended in person. Debbie Robertson (Deputy Treasurer) introduced Danielle Hall as the new Deputy Treasurer in the Treasurer's Office, and both briefly attended the meeting in person.
- IV. Approval of the Minutes from the Previous Meeting (January 4, 2023)
Minutes from the January 4, 2023, Lee County Claims Committee Meeting were approved as presented, without modification.
- V. Review and Approval of Bi-Weekly Claims
Nancy Naylor logged into miViewPoint and initiated the review of 57 claims in the queue. No claims were rejected. The committee forwarded all other claim invoices to the Full County Board for ratification.
- VI. Old Business
 - A. Review of Claims Procedures
No changes were discussed regarding the current review of claims.
- VII. New Business
There were no items under New Business.
- VIII. Executive Session
There was no request for an Executive Session.
- IX. Adjournment
Motion to adjourn at 11:07 a.m. **Moved** by Angie Shippert. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for 9:00 a.m., on Wednesday, February 8, 2023.